

## **Rusk County Community Library Board Meeting Minutes**

Tuesday, October 12th, 2021

Present: Hollis Helmecci, Cindy Pohlman, Al Hraban, Leah Fuse, Anna Kauffman, Annette Barna, Randy Tatur, Keely Sanderson Public Attendance: Lyle Lieffring, Neil Robinson

Chairman, Randy Tatur, called the meeting to order at 5:00PM in the upper library.

The board reviewed the September 14th, 2021 meeting minutes. A motion to approve the September 14th, 2021 Rusk County Community Library Board Meeting Minutes was made by Cindy Pohlman and seconded by Al Hraban. The motion carried.

The board reviewed the September 2021 financial statements. A motion to accept the September 2021 financial statements was made by Cindy Pohlman and seconded by Al Hraban. The motion carried.

The board reviewed the September/October 2021 invoices. A motion to approve the September/October 2021 invoices was made by Annette Barna and seconded by Al Hraban. The motion carried.

A discussion of the 2022 budget was made by the board. Al Hraban will talk to a city representative about why the proposed library budget decreased from \$246,169 to \$221,803.

The board reviewed the proposed updated programming policy. A motion to update the programming policy as written was made by Cindy Pohlman and seconded by Anna Kauffman. The motion carried.

The board discussed maintenance issues of the library building. The phone system is not working right. The library director, Hollis Helmecci, asked the county to get estimates. Neil Robinson presented an estimate, but it was determined that the estimate was not right. He said that he would talk to the local person and get the estimate corrected. A motion, to allow Hollis Helmecci to make the decision on the phone system pending Neil Robinson's new estimate when received, was made by Annette Barna and seconded by Leah Fuse. The motion carried. The project to fix the outside of the library building is to start soon. Some of the work may not be able to completed until spring of 2022, due to temperature.

The lower library is under repair and cannot be rented to patrons or the community at this time. The board will get estimates to fix the lower level HVAC. Hollis will clarify the Per Mar (Fire System Proposal) purchase agreement. The proposal is an owned lease for three years at \$255.00 per month with a \$11,500 installation amount.

The director's report was given by Hollis Helmecci. Budget is on track! Youth programs are starting to gain momentum again.

Other business discussed by the board are: The Library Director Search Committee has applicants to interview, Jon Thompson was awarded the Librarian of the Year Award. Congratulations! The library is still only have lobby pickup due to increased COVID numbers in our area.

The next meeting is scheduled for Tuesday, November 9th, 2021

The meeting was adjourned at 6:20 PM.

Respectfully Submitted by Leah Fuse