

Fees and charges for materials

Library materials do not accrue charges for overdue material. Lost or damaged materials will be billed according to our policy, as listed below.

When the material is overdue, an automated notice is sent. If the material is not returned following this first overdue notice, a second notice will be sent. If the material still is not returned, the borrower will be sent a bill for the replacement cost of the material. We do not provide refunds after the payment is made, and suggest every effort be made to find any overdue item.

Patrons who have \$10 or more in outstanding charges on their account shall be denied borrowing privileges, except for those items that only circulate within the building. Patrons may regain access to Rusk County Community Library's circulating materials when they pay their fees.

Damaged materials

If materials are returned with damage, library staff members shall assess damage charges in accordance with the following guidelines.

1. Book less than 3 years old and/or with fewer than 6 circs: Replacement cost
2. Book more than 3 years old and/or with more than 6 circs: 1/2 of the replacement cost
5. DVD with fewer than 25 circs: Replacement cost
6. DVD with 26 or more circs: 1/2 of the replacement cost
7. Music CD: Replacement cost
9. Disc from audiobook: \$8 per disc, or replacement cost

Appeal of library charges

Patrons who feel they have been charged unfairly or incorrectly may request a reassessment. The director or a designated staff member will make a decision about the appeal and notify the patron by phone or in writing. If the patron is not satisfied, he or she may appeal the decision to the Library Board of Trustees.

Effective January 1, 2022 September 14, 2021