

Rusk County Community Library Board Meeting Minutes

Tuesday, January 11, 2022

Present: Christinna Swearingen, Randy Tatur, Cindy Pohlman, Leah Fuse, Anna Kauffman, Annette Barna

Meeting was called to order at 5:03 P.M. in the upper library by Chairman, Randy Tatur.

The board reviewed the December 14th, 2021 meeting minutes. A motion to approve the December 14th, 2021 minutes was made by Annette Barna and seconded by Anna Kauffman. The motion carried.

The board reviewed the December 2021 financial statements. A motion to accept the December 2021 financial statements was made by Cindy Pohlman and seconded by Leah Fuse. The motion carried.

Next, the board reviewed the Dec/Jan invoices. A motion to pay the invoices that have statements only was made by Cindy Pohlman and seconded by Annette Barna. The motion carried.

Next, the board discussed library building maintenance issues. On Friday, January 7th, 2022 the furnace was worked on, but carbon monoxide was detected and Valerie's office had no heat. It was determined that Carbon Monoxide detectors need to be installed on both sides of the library and it should be noted that the furnace is NOT fixed. The board asked that the Library Director call the County to fix the furnace properly and put in a ticket request for carbon monoxide detectors. Also, a private contractor is coming to review the duct work that needs to be completed in the lower library. During the last snowstorm, the sidewalks were not cleared off. The city normally clears off the sidewalks, so the Library Director needs to call the city when this needs to be done. The board is also waiting on a new quote from the county for new phones and going on the county phone line.

The board discussed the 2022 library budget. A motion to follow the City's budget to give all library employees a 2% wage increase was made by Annette Barna and seconded by Cindy Pohlman. The motion carried.

The library will remain fully open to the public, despite the fact that many patrons are not wearing masks and COVID numbers have been high in Rusk County.

The Director's report was given by Christinna Swearingen. The library statistics are improved from last year. Circulation and renewals are increasing. Christinna will help promote the library by contacting the Chamber of Commerce about the library's events. The library has two part-time library positions open and posted for employment.

The next meeting is scheduled for Tuesday, February 8th, 2022.

The meeting was adjourned at 6:49 P.M.

Respectfully submitted by Leah Fuse