

Rusk County Community Library Board

Meeting Minutes

Tuesday, August 16th, 2022

Present: Randy Tatur, Cindy Pohlman, Nathan Johnson, Anna Kauffman, Annette Barna, Christinna Swearingen

Public: none

Chairman Tatur called the meeting to order at 5:07pm.

The board reviewed the July 2022 meeting minutes. A motion to approve the minutes was made by Nathan Johnson, seconded by Cindy Pohlman. Motion carried.

The board reviewed financial statements of July 2022. A motion was made by Cindy Pohlman to accept the June 2022 financial statements, seconded by Nathan Johnson. Motion carried.

July and August 2022 invoices were reviewed. A motion to accept the July/August 2022 invoices was made by Annette Barna, seconded by Anna Kauffman. Motion carried.

The 2023 Library budget was discussed. The City Finance Committee met and Christinna attended. There were some prospective changes to the budget but these were not final as the County will also need to approve the budget. The County had their first 2023 Finance Committee meeting as well. These meetings will be ongoing until budgets have been agreed upon. Christinna will be attending as many of these meetings as she can to advocate/explain the budget for the next fiscal year.

Maintenance issues were discussed. A Joint Management meeting was held on August 5th and concerns about the work stopping at the Library had been discussed, particularly as there is some confusion as to whether the contractor is still contracted to work on this job and whether new bids were needed in order to continue the work that had been started. It was stated that the missing capstone on the front of the building is supposed to be installed by the end of this week. Chairman Tatur expressed concern that the work will not be completed before winter. Room rentals were discussed and the board took a walk through the East room and O'Connor room. It was decided that it would not be a huge liability to allow these rooms to be used by the Library and public once more. A plan to market the rooms again was discussed.

The Director's report was presented by Christinna Swearingen. The budget is on-track. Summer library registration exceeded expectations and patron numbers in the Library have increased. Getting more patrons to sign up for library cards was discussed, particularly as September is Library Card Signup Month.

The meeting was adjourned at 5:45pm.

Respectfully submitted,

Christinna Swearingen

