

Rusk County Community Library Board.

Meeting Minutes

Tuesday, October 10, 2023

Present: Randy Tatur, Anna Kauffman, Nathan Johnson, Christinna Swearingen, Kathy Plahuta, Annette Barna, Cindy Pohlman

The meeting was called to order at 5:00pm.

The board will review minutes for September 2023 and October 2023 during the November meeting.

Financial statements were reviewed. Nathan made a motion to accepted the September 2023 financial statements, seconded by Cindy Pohlman. Motion passed.

September and October invoices were reviewed. Xcel invoice was high as solar panels are all currently offline and waiting to be turned back on by Xcel on a day where they can generate enough power to be turned on. Third set of panels should lower bill tremendously, if not eliminating it altogether. Nathan made a motion to approve Sep/Oct 2023 invoices, Anna seconded. Motion passed.

Christinna presented some changes to the current hotspot policy, including lessening the time that hotspots can be returned and when the overdue fees will be added to a patron's account. Due to popularity of the hotspots, these changes needed to be implemented to encourage borrower's to return them on time so the next patron can use them. Annette made a motion to accept the revisions to the hotspot policy with the amendment to suspend service at the close of business (6pm) on the day that the hotspot is due. Nathan seconded. Motion passed.

Building maintenance is going well. Waiting on contractor to fix broken windows in O'Connor room but outside stucco work and inside drywall work is all completed. Joint Management agreed to replace the broken boiler immediately and made a motion to budget for the rest of the HVAC system replacement in 2024, which was passed. The Library Foundation has also expressed interest in helping with improvements to the lower level and plan on doing fundraising with that goal in mind.

The Director's report was presented by Christinna Swearingen. The library budget is on track and programming is going well. Both Valerie and Christinna received scholarships in the amount of \$825 to attend WLA at the end of October. WiSciFest sent "Science in a Bag" to give away during Wisconsin Science Festival week and Tech Tuesdays will happen in November due to a digital literacy grant being received by the Public Library Association.

The meeting was adjourned at 5:36P.M.

Respectfully Submitted by Christinna Swearingen