

location

Wisconsin Department of Public Instruction PUBLIC LIBRARY ANNUAL REPORT PI-2401 (Rev. 01-24)

S. 43.05(4) & 43.58(6) FOR THE YEAR 2023

INSTRUCTIONS: Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2023 are due to the DPI Division for Libraries and Technology no later than February 29, 2024.

0

0

	I. GENERAI	L INFORMATION			
1. Name of Library		2. Public Library Syste	m		
Rusk County Community Libr	rary	IFLS Library Systen	n		
3a. Head Librarian First Name	3b. Head Librarian Last Name	4a. Certification Grade	4b. Certifica	ation Type	5. Certification Expiration Date
Christinna	Swearingen	Grade 1	Regular		11/30/2025
6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
418 Corbett Ave. W.	418 Corbett Ave. W.	Ladysmith	54848	1708	Rusk
10. Library Phone Number	11. Fax Number	12. Library E-mail Add	ress of Director		
7155322604	(715)532-2658	swearingen@ladysn	nithpl.org		
13. Library Website URL		14. No. of Branches	15. No. of Boo	okmobiles	16. No. of Other Public Service Outlets
www.ladysmithpl.org		0	0		0
17. Does your library operate a books-by-mail program?	rganized as joint libraries, v . Is your library such a joint				
No	no year norary each a joint	iibiaiy logaiiy o		maer viier etaal er Teiser	
20. Square Footage of Public Library	D. Square Footage of 21a. Did your library or a branch move to a		21b. Did your library or a branch renovate or expand an existing facility during the fiscal year?		
18,000 No		No	·		
	HOURS C	OF OPERATION			
	Standard Service with No Restrictions on Building Acces	Limited Service		Staff Only (No interior service for the public)	
19a. Winter hours open per week		13	Climited Service Se		0
19b. Number of winter weeks	5	52	0		0
19c. Summer hours open per wee	ek		0		0
19d. Number of summer weeks			0		0
19e. Total weeks per year		52			0
' ,			0		

2,236

a. Number b. Num Owned / Leased	hor Addad
	nei Added
1. Books in Print Non-periodical printed publications 31,597	2,157
2. Electronic Books <i>E-books</i> 171,980	
3. Audio Materials 2,146	86
4. Electronic Audio Materials <i>Downloadable</i> 76,537	
5. Video Materials 5,722	327
6. Electronic Video Materials <i>Downloadable</i> 0	
7. Other Materials Owned <i>Describe</i> headphones, energy meter, microfilm, books with audio, CDs, toys/games, hotspots, kits	
8a. Electronic Collections Locally Owned or Leased 0	
8b. Electronic Collections <i>Purchased by library system or consortia</i> 20	
8c. Electronic Collections Provided through BadgerLink 62	
9. Total Electronic Collections Local, regional, and state 82	
10. Subscriptions Include periodicals and newspapers, exclude those in electronic format 47	
III. LIBRARY SERVICES	
1. Circulation Transactions a. Total Circulation b. Children's Materials 76,647 2. Interlibrary Loans a. Items Loaned <i>Provided to</i> b. Items Received <i>Received Received Rece</i>	eived from
Method for Counting ILL Transactions Total ILL Transa	
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions) Items Loaned to Other Libraries Provided to Items Borrowed from Other Libraries Received from	iries
Integrated Library Systems (ILS)	
WISCAT	
Other (includes OCLC, manual tracking or other methods)	
3. Number of Registered Users d. Overdue a. Resident b. Nonresident c. TOTAL Fines a. Method b. Annual Count a. Method b.	Annual Count
933 1,745 2,678 No Survey Week(s) 3,172 Actual Count 57	,561
6. Uses of Public Internet Computers a. Number of Public Use Use Computers Use Computers with internet access 11	net nual Count
8. Website Visits 9. Electronic Collection Retrieval a. Local b. Other c. Statewide d. Total	
9,907 b. Other c. Statewide d. Total 1,236 266 1,502	
10. Uses of Electronic Materials by Users of Your Library	ania 14-1- 1 1
a. E-Books b. E-Audio c. E-Video d. Total Uses of Electronic Materials e. Uses of Children's Electronic Materials and the control of the cont	onic iviaterials

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

- WASSET TO THE TOTAL PROPERTY OF THE TOTAL	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	l otal
Number of Programs	55	3	40	14	94	206
Total Attendance	652	134	346	256	1,995	3,383

In-Person Programs and Program Attendance Annual Count

	and the state of t				144 Canal Instant (all and)
	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	i le. General Interest (all ages)
Number of Programs	55	3	40	13	94
Total Attendance	652	134	346	255	1,995
	11f. Onsite In-Person - Subtotal	otal 11g. Offsite In-Person - Subtotal	n - Subtotal 11h. Total	\$ m	
Number of Programs	196	8	205		
Total Attendance	3,067	314	3,382		
				1. C	

11i. Describe the library's in-person programs: story time, teen support and education, educational programs, STEM programs, live performances and crafts

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a Children (0-5) 12h Children	(6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
	12d. Ollingicii (0.0)					
Number of Programs	0	0	0		0	
Total Live Virtual	0	0	0		0	1
Alleliualice						
Total views of live						
programs that were				61	0	61
recorded and posted for	0	Ð	>	10	>	4
asynchronous viewing					The state of the s	

12g. Which platforms does the library use to host the library's live, virtual programs: Zoom

12h. Describe the library's live, virtual programs: author presentation

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	10000			((())) () () ()	(coop lie) technical lenter of con	42£ Total
	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	i se. General Interest (all ages)	131.10(a)
Number of Programs	O	0	0	0	0	0
Total Pre-Recorded		(•		•	0
Program Views	-	-	1	0	Λ	

13g. Which platforms does the library use to host the library's pre-recorded programs: $\,0\,$

13h. Describe the library's pre-recorded programs: 0

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT 1. Randy	Tatur	N4403 Log Cabin Road	Rice Lake	54868	rtatur@citizens-tel.net
2. Nathan	Johnson	108 W 5th ST S	Ladysmith	54848	district2.col@gmail.com
3. Kathy	Plahuta	30480 370TH ST	Sheldon	54766	kplahuta@sdlwi.org
4. Leah	Fuse	W7679 Larson Rd	Ladysmith	54848	afuse7@live.com
5. Cheyenne	Makinia	1001 E 10th St S	Ladysmith	54848	cmakinia@gmail.com
6. Annette	Barna	W8459 Jansen Rd	Ladysmith	54848	abarna@centurytel.net
7. Anna	Kauffman	418 Menasha Ave E	Ladysmith	54848	annam.kauffman@gmail.co
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
No. of Library Board Mem Include vacancies in this	nbers count 7				

	Report ope	V. LIBRARY OPERA	ATING REVENUE o not report capital receipts here.		De die
Local Municipal Appropriations for			yan,		
Municipality Type			Name		Amount
City	Ladysmith				\$153,609
		- 37 - 387			
		960		Subtotal 1	\$153,609
2. County			·		
a. Home County Appropriation for Li	brary Services			Subtotal 2a	\$274,435
b. Other County Payments for Librar	y Services	l 1	ı		ı
County Name		Amount	County Name		Amount
Barron		\$348			
Chippewa		\$10,612			
Price		\$627			
Sawyer		\$1,102			
Taylor		\$1,704			
Washburn		\$17		Cubatal Ob	
2 Otata Francis	***	TERRORIES ONLY IN THE STREET		Subtotal 2b	\$14,410
3. State Fundsa. Public Library System State Fund.	•				
Description	5	Amount	Description		Amount
CE Grants		\$186	Description		\$0
Books Damaged in Delivery		\$11			\$0
b. Funds Carried Forward from Prev	ious Year	\$0	c. Other State Funded Program		0
p. r dride during r drivard from r tov	loud Foul		o. Other State Funded Fregram	Subtotal 3	\$197
4. Federal Funds Name of program-	_for LSTA grant	awards grant number	and project title	- Justician o	
	101 LO 111 grain	Program or Project	and project the		Amount
2023-18992: Professional Learning Sch	nolarsiin				\$15
2024-18992: Professional Learning Sch	***************				\$1,650
					\$0
					\$0
	4. 2.4			Subtotal 4	\$1,665
5. Contract Income From other gove	rnmental units, li	braries, agencies, librar	y systems, etc.	<u>i </u>	.1
Name		Amount	Name		Amount
		S0			\$0
		\$0			\$0
	10 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	distribution de la company		Subtotal 5	\$0
6. Funds Carried Forward Do not inc	lude state aid. R	eport state funds in 3b	above.		\$20,952
7. All Other Operating Income			· · · · · · · · · · · · · · · · · · ·		\$341
			8. Total Operating Incom	e Add 1 through 7	\$465,609
9. What is the current year annual a	ppropriation provi	ided by governing body		\$463,569	
10. Was the library's municipality ex				Yes	Tent House Section Street

	VI. LIBRAR Report operating expenditures fr	OPERAT	TING EXPENDITURES	i tal expenditures	here.	
	maintenance, security, plant oper		2. Employee Benefits			nt operations
\$234,505			\$118,304			
3. Library Collection Expenditure	es					
a. Print Materials	b. Electronic Materials	c. Audiov	risual Materials	d. All Other Lil	,	Subtotal 3
\$27,221	\$5,371		\$6,779		\$0	\$39,371
Contracts for Services Includ Provider	e contracts with other libraries, m	nunicipalities D	s, and library systems hescription	nere. Include ser	vice provider. Type	Amount
IFLS/MORE Maintenance	Operation	ns, mainter	nance, materials		Fee	\$16,924
Delivery Service Annual Ch			s of courier service		Fee	\$2,600
Don'tory Bortico Filmican C.	8-					
			ALEXAN MATERIAL MATER			
					Subtotal 4	\$19,524
5. Other Operating Expenditure	es					\$53,905
			6. Total Operat	ing Expenditures	s Add 1 through 5	\$465,609
7. Of the expenditures reported	d in item 6, what were operating	expenditure	s from federal program	sources?		\$1,665
	VII. LIBRARY CAPITAL REV	'ENUE, EXI	PENDITURES, DEBT F	RETIREMENT, A	AND RENT	
Capital Income and Expend	itures by Source of Income				20,000,000,000,000	
F	res reported above. Provide a bri				Revenue	Expenditure
Source a, Federal	Brief Descript	ion of Expe	naiture		\$0	\$0
					\$0	\$0
b. State					\$0 \$0	
c. Municipal					\$0	
d. County						\$0 \$0
e. Other	10 D (D)			т,	\$0 otal Revenue	Total Expenditure
2. Debt Retirement	3. Rent Paid to Municiality/Co	ounty			\$0	\$0
\$0	ΦΟ		The state of the s	Tables		
			LD BY THE LIBRARY	BOARD		
section any funds in the library	rd's control must be reported. Re board's control (except Trust Furevious section. <i>Wis. Stat. s. 43.5</i>	inas) that	1. Total Amo	ount of Other Fur	nds at End of Year	\$0
	1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	IX. TRU	JST FUNDS			
	1. Total Amount	of Trust Fur	nds Held by the Library	Board at End of	Year	

X. STAFF

- 1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.
 - a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position (Local Title)	Job Title (Appendix A)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Director / Head Librarian	Library Director / Chief Officer	MLS (ALA)	\$58,712	40.00
Youth Services Librarian	Associate Librarian (non-MLS)	Librn. no-MLS	\$42,766	40.00
				All
				A
				-110-111-111-111-111-111-111-111-111-11

b. Other Paid Staff See Instructions

Position (Local Title)	Job Title (Appendix A)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Librarian IIs (all)	Associate Librarian (non-MLS)	Librn. no-MLS	\$115,961	136.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Li	brarian		b. All Other Paid Staff (FTE)	1
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	c. Total Library Staff (FTE)
1.00	4.40	5.40	0.00	5.40

PI-2401						Page 8
XI. PUBL	IC LIBRARY LOANS OF	MATE	RIAL TO NONRES	IDENT	rs de la company	
Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents See instructions for definition of nonresident						49,245
Divide nonresident circulation among the following through 6 below should not be greater than the nur			a. Those with a Library		b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County			5,206 39,054		44,260	
3. Circulation to Nonresidents Living in Another County in the Library System		n	447		2,325	2,772
Circulation to Nonresidents Living in an Adjacent County Not in the L System		у	790 1,135		1,135	1,925
5. Circulation to All Other Wisconsin Residents	157	6. Cir	6. Circulation to Persons from Out of the State		131	
Are the answers to items 1 through 6 based on actual count or survey/sample?		by access to any t public library systems Stat. s. 43.17(11)(b)? 8b. If yes, does the library adjacent systems to purch:				
Actual	No		No		No	
9. Circulation to Nonresidents Living in an Adjacen	t County Who Do Not Ha	ve a Lo	cal Public Library			
Name of County	Circulation		Name of County		Circulation	
a. Barron	80	f.	f. Washburn		16	
b. Chippewa	1,975	g.	g.			
c. Price	203	h.				
d. Sawyer	220	i.				
e. Taylor	899	j.				
	XII.TEC	INOLO	GY			

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants. a. Children (0-5) b. Children (6-11) c. Young Adult (12-18) 10 5 Number of Self-Directed Activities 6 Total Self-Directed Activity 172 565 83 Participation d. Adult (19+) e. General Interest (all ages) f. Total Number of Self-Directed Activities 22 44 1 Total Self-Directed Activity 1,389 525 Participation 2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.
a. First Name | b. Last Name | c. Email Address spooner@ladysmithpl.org Valerie Spooner

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here. a. First Name b. Last Name c. Email Address

Christinna

swearingen@ladysmithpl.org

Swearingen

PI-2401 Page 9

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

check ((X) or a mark in the checkbox indicates compliance with the requirement.				
X	The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].				
\boxtimes	The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].				
\boxtimes	The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].				
\boxtimes	The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].				
\boxtimes	The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]				
X	The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].				
X	The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].				
\boxtimes	The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].				
X	The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].				
X	The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].				
X	The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].				
	XV. CERTIFICATION				
CERTIFY THAT , to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the rary board has reviewed and approved this report.					
esider	tt. Library Board of Trustees Signature or designee Name of President or Designee Print or type Date Signed				

President, Library Board of Trustees Signature or designee

Randy

Tatur

Library Director / Head Librarian Signature

Christinna

Name of President or Designee Print or type

Date Signed

Library Director / Head Librarian Print or type

Date Signed

Christinna

Swearingen

11-2-101	Fage 10				
STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS					
As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.	County				
The Rusk County Community Library Board of Trustees hereby states that in 2023 the Name of Public Library Name	IFLS Library System of Public Library System / Service				
☑ did provide effective leadership and adequately met the needs of the library.					
\Box did not provide effective leadership and did not adequately meet the needs of the library.					
Indicate with an X one of the above statements					

Explanation of library board's response. Attach additional sheets if necessary.

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

IFLS offers support and education for libraries and library staff. The standard of excellence that we are used to when working with library systems continues to have the bar set high by the IFLS library system and its staff.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Sig	gnature or designee
--	---------------------

Name of President or Designee Print or type

Date Signed

> Randy Dater

Randy

Tatur

2-13-24

PI-2401

Page 11

COMMENTS

SECTION_V
State Government Revenue
This value is lower as the library did not receive a lot of state funding this year, as opposed to last year, hence the discrepancy.—2024-02-06