



**INSTRUCTIONS:** Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2023 are due to the DPI Division for Libraries and Technology no later than February 29, 2024.

I. GENERAL INFORMATION					
1. Name of Library Rusk County Community Library			2. Public Library System IFLS Library System		
3a. Head Librarian First Name Christinna	3b. Head Librarian Last Name Swearingen	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 11/30/2025	
6a. Street Address 418 Corbett Ave. W.	6b. Mailing Address or PO Box 418 Corbett Ave. W.	7. City / Village / Town Ladysmith	8a. ZIP 54848	8b. ZIP4 1708	9. County Rusk
10. Library Phone Number 7155322604	11. Fax Number (715)532-2658	12. Library E-mail Address of Director swearingen@ladysmithpl.org			
13. Library Website URL www.ladysmithpl.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? Yes				
20. Square Footage of Public Library 18,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	
HOURS OF OPERATION					
	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)		
19a. Winter hours open per week	43	0	0		
19b. Number of winter weeks	52	0	0		
19c. Summer hours open per week		0	0		
19d. Number of summer weeks		0	0		
19e. Total weeks per year	52	0	0		
19f. Total hours per year for this location	2,236	0	0		

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	31,597	2,157
2. Electronic Books <i>E-books</i>	171,980	
3. Audio Materials	2,146	86
4. Electronic Audio Materials <i>Downloadable</i>	76,537	
5. Video Materials	5,722	327
6. Electronic Video Materials <i>Downloadable</i>	0	
7. Other Materials Owned <i>Describe headphones, energy meter, microfilm, books with audio, CDs, toys/games, hotspots, kits</i>	245	
8a. Electronic Collections <i>Locally Owned or Leased</i>	0	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	20	
8c. Electronic Collections <i>Provided through BadgerLink</i>	62	
9. Total Electronic Collections <i>Local, regional, and state</i>	82	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	47	

III. LIBRARY SERVICES							
1. Circulation Transactions			2. Interlibrary Loans				
a. Total Circulation	b. Children's Materials	c. Circulation of Other Physical Items (subset of 1a.)	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>			
76,647	37,525	373	17,421	15,946			
				Method for Counting ILL Transactions    Total ILL Transactions			
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>		
Integrated Library Systems (ILS)							
WISCAT							
Other (includes OCLC, manual tracking or other methods)							
3. Number of Registered Users			d. Overdue Fines	4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
933	1,745	2,678	No	Survey Week(s):	3,172	Actual Count	57,561
6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access		c. Method	d. Annual Count	a. Method	b. Annual Count	
11	11		Actual Count	2,872	Actual Count	8,641	
8. Website Visits	9. Electronic Collection Retrieval						
	a. Local	b. Other	c. Statewide	d. Total			
9,907	0	1,236	266	1,502			
10. Uses of Electronic Materials by Users of Your Library							
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials		e. Uses of Children's Electronic Materials		
7,061	7,369	0	14,430		746		

**In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)**

**In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)**

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	55	3	40	14	94	206
Total Attendance	652	134	346	256	1,995	3,383

**In-Person Programs and Program Attendance Annual Count**

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	55	3	40	13	94
Total Attendance	652	134	346	255	1,995
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	196	8	205		
Total Attendance	3,067	314	3,382		

11i. Describe the library's in-person programs: story time, teen support and education, educational programs, STEM programs, live performances and crafts

**Live Views of Virtual Programs and Virtual Program Attendance Annual Count**

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	0	0	0	0	0	0
Total Live Virtual Attendance	0	0	0	0	0	0
Total views of live programs that were recorded and posted for asynchronous viewing	0	0	61	0	0	61

12g. Which platforms does the library use to host the library's live, virtual programs: Zoom

12h. Describe the library's live, virtual programs: author presentation

**Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count**

	13a. Children (0-5)	13b. Children (6-11)	13c. Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f. Total
Number of Programs	0	0	0	0	0	0
Total Pre-Recorded Program Views	0	0	0	0	0	0

13g. Which platforms does the library use to host the library's pre-recorded programs: 0

13h. Describe the library's pre-recorded programs: 0

**IV. LIBRARY GOVERNANCE**

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
<b>PRESIDENT</b>					
1. Randy	Tatur	N4403 Log Cabin Road	Rice Lake	54868	rtatur@citizens-tel.net
2. Nathan	Johnson	108 W 5th ST S	Ladysmith	54848	district2.col@gmail.com
3. Kathy	Plahuta	30480 370TH ST	Sheldon	54766	kplahuta@sdlwi.org
4. Leah	Fuse	W7679 Larson Rd	Ladysmith	54848	afuse7@live.com
5. Cheyenne	Makinia	1001 E 10th St S	Ladysmith	54848	cmakinia@gmail.com
6. Annette	Barna	W8459 Jansen Rd	Ladysmith	54848	abarna@centurytel.net
7. Anna	Kauffman	418 Menasha Ave E	Ladysmith	54848	annam.kauffman@gmail.co
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members  
 Include vacancies in this count

7







**XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS**

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			49,245
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
2. Circulation to Nonresidents Living in the Library's County		5,206	39,054
3. Circulation to Nonresidents Living in Another County in the Library System		447	2,325
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		790	1,135
5. Circulation to All Other Wisconsin Residents		157	6. Circulation to Persons from Out of the State
			131
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	No	No	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Barron	80	f. Washburn	16
b. Chippewa	1,975	g.	
c. Price	203	h.	
d. Sawyer	220	i.	
e. Taylor	899	j.	

**XII. TECHNOLOGY**

**XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS**

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	6	10	5
Total Self-Directed Activity Participation	172	565	83
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	1	22	44
Total Self-Directed Activity Participation	44	525	1,389

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Valerie	Spooner	spooner@ladysmithpl.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Christinna	Swearingen	swearingen@ladysmithpl.org



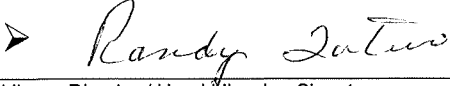

**XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS**

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

**XV. CERTIFICATION**

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Randy Tatur	2-13-24
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Christinna Swearingen	2/13/24

**STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS**

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Rusk

The Rusk County Community Library Board of Trustees hereby states that in 2023 the IFLS Library System  
Name of Public Library Name of Public Library System / Service

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

*Indicate with an X one of the above statements*

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to [LibraryReport@dpi.wi.gov](mailto:LibraryReport@dpi.wi.gov).

IFLS offers support and education for libraries and library staff. The standard of excellence that we are used to when working with library systems continues to have the bar set high by the IFLS library system and its staff.

**XV. CERTIFICATION**

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤ <i>Randy Tatur</i>	Randy Tatur	2-13-24

COMMENTS

SECTION\_V

State Government Revenue

This value is lower as the library did not receive a lot of state funding this year, as opposed to last year, hence the discrepancy.--2024-02-06