

Rusk County Community Library Board.

Meeting Minutes

Tuesday, July 9, 2024

Present: Cheyenne Makinia,, Nathan Johnson, Annette Barna, Anna Kauffman, Christinna Swearingen, David Willingham

The meeting was called to order at 5:00pm.

The board reviewed the June 2024 minutes. Nathan made a motion to approve the minutes. Cheyenne seconded. Motion carried.

Financial statements from June 2024 were reviewed. Nathan made a motion to accept the financial statements. Nathan seconded. Motion carried.

Invoices from June and July 2024 were reviewed. Cheyenne made a motion to approve. Nathan seconded. Motion carried.

Discussion was held on increasing part-time cataloger hours in preparation for retirement of the full-time cataloger. Cheyenne made a motion to increase hours up to and not exceeding 30 hours/week. Nathan seconded. Motion carried.

Suggested changes to room rental policy were discussed. Anna made a motion to approve the changes including the addition of requesting that room reservations be made at least 24 hours in advance. Cheyenne seconded. Motion carried.

Discussion held on room use for Ladysmith High School, including fees and a need for a contractual agreement. Superintendent and teacher of alternative class will be invited to next meeting to answer questions and action is tabled for now.

Maintenance issues were discussed. A/C is not working. Window that was broken by contractor needs frame replaced still so that window can open. Joint management had previously said in 2023 that they were going to budget for fixing HVAC in 2024 but other than boiler in the lower-level, have not discussed any further. Library has not been invited to contribute to capital improvement plan for the County and is still getting excluded from budget discussions and other administrative meetings.

Director Christinna Swearingen gave the director's report. Month has been a bit slower but still a significant amount of patrons have been in and out of the Library. Summer reading has started and has 230 people signed up for paper logs and over 90 on Beanstack.

The meeting was adjourned at 5:57 P.M.

Respectfully Submitted,

Christinna Swearingen