

Rusk County Community Library Board.
Meeting Minutes
Tuesday, February 11, 2025

Present: Annette Barna, Anna Kauffman, Christinna Swearingen, Cheyenne Makinia, Lynette Anderson, Bob Grotzinger

The meeting was called to order at 5:00pm.

The board reviewed the January 2025 minutes. Anna made a motion to approve the minutes. Annette seconded. Motion carried.

Financial statements from January 2025 were reviewed. Annette made a motion to accept the financial statements. Anna seconded. Motion carried.

Invoices from January and February 2025 were reviewed. Annette made a motion to approve. Anna seconded. Motion carried.

Annual report was reviewed. Higher numbers all around and hoping for continued interest in the Library into 2025.

Discussion on maintenance issues were discussed. Still no working furnaces upstairs and scope of HVAC replacement was originally said to be completed over the winter still has not happened. Board would like to see a contract for HVAC since Joint Management no longer makes decisions on capital improvement projects and might want to contact a different contractor. Would also like to get motion sensor in Bloedow room taken out as it hasn't been functioning for awhile. Christinna will ask for contract and send to Board to discuss at next meeting. Also received another bill for maintenance at Library and asked for an itemized bill, per the Building Maintenance policy. Last year and this year are new to getting these bills. Last year when Christinna asked for an itemized bill, she just received screenshots of maintenance requests and none of the information requested. Christinna asked for open records request for county maintenance bills paid for by other county departments, noticed that only a few select departments were getting bills from Rusk County Maintenance. Labor fee will not be paid at this time until further information is gathered due to the lack of itemization of labor.

Discussion was held on Library Closing policy. There were some complaints when Library closed for extreme cold and another time due to low staff. Current policy says three staff must be here at all times but the Library has been running on two when other staff are out. FT position lowered to PT can make scheduling difficult. Current library policies were discussed. Christinna will update and present a standalone closing policy for next meeting.

Director's report was given by Christinna Swearingen. Walking Group is using the Rec Center now, thanks to City of Ladysmith. Wisconsin Historical Society is lending an exhibit for the month of September. North Cedar volunteers have returned and one of the door counters quit working and will be replaced. Next month the meeting will be on March 18 instead of March 11, 2025.

The meeting was adjourned at 6:06 P.M.

Respectfully Submitted by Christinna Swearingen