

Rusk County Community Library Board.  
Meeting Minutes  
Tuesday, March 18, 2025

Present: Cheyenne Makinia, Anna Kauffman, Kathy Plahuta, Annette Barna, Lynette Anderson, Christinna Swearingen, Kevin Smith

The meeting was called to order at 5:00pm.

Kevin Smith gave a presentation about the Rusk County Community Foundation.

The board reviewed the February 2025 minutes. Annette made a motion to approve the minutes. Kathy seconded. Motion carried.

Financial statements from February 2025 were reviewed. Anna made a motion to accept the financial statements. Kathy seconded. Motion carried.

Invoices from February and March 2025 were reviewed. Lynette made a motion to approve. Annette seconded. Motion carried.

Discussion on maintenance issues was held. There was no contract signed for HVAC, a bid of which was submitted to Joint Management. Doug Verdegan was approved to do the work but has yet to do so. Unsure of Rusk County monies set aside for the project or how much but City built their portion into the budget but might be able to be found in JMC minutes. Would like to organize a walkthrough of the HVAC with Verdegan and get a timeline established for future work within the next 30 days. Annette made a motion to have a walkthrough within the next 30 days of the HVAC and a work completed timeline or solicit other companies. Anna seconded. Motion carried.

Discussion was had on the Library Closing policy. Kathy made a motion to accept the policy. Lynette seconded. Motion carried.

Director's report was given by Christinna Swearingen. Had to get a new door counter for one of the downstairs entrances. Library will have a staff work day on the Tuesday, March 25, as Sierra, Pharos, Libby and the MORE catalog will be down due to a server migration. A new high school volunteer and a paid volunteer through SER-SCEP will be starting this month. Working on having open gym nights with other organizations and Embrace is going to be hosting the Storytime Trail for April for SAAM.

The meeting was adjourned at 5:58 P.M.

Respectfully Submitted by Christinna Swearingen