

Rusk County Community Library Board.
Meeting Minutes
Tuesday, November 11, 2025

Present: Nathan Johnson, Anna Kauffman, Cheyenne Makinia, Lynnette Anderson, Kathy Plahuta, Annette Barna, Christinna Swearingen,

1. The meeting was called to order at 5:00 pm.
2. Appearances by Public – There were no public appearances
3. October 2025 minutes – The Board reviewed the October 2025 minutes. **Cheyenne made a motion to approve the minutes. Annette seconded. Motion carried.**
4. October 2025 Financial Statements – The Board reviewed the financial statements from October 2025. **Cheyenne made a motion to accept the financial statements. Kathy seconded. Motion carried.**
5. October/November 2025 Invoices – The Board reviewed the invoices from October and November 2025. **Cheyenne made a motion to approve. Kathy seconded. Motion carried.**
6. Discussion and possible action on building maintenance issues –
 - Christinna reached out to Northern Comfort about a quote for air conditioning. They are working on a quote. It's taking some time because it's an outdated/unusual system.
 - The flooring for the lower level is ordered. The floor will get started after the tile comes in. It should not be too disruptive. They will work around the library's schedule.
 - Christinna called the electric company about the exit sign in the foyer. The door installers didn't want to do it because it was out of their purview. Red Cedar is the company who will reinstall the exit sign.
7. Director's Report – Christinna presented the Director's Report.
 - There have been some staff absences, but others are pitching in and making it work.
 - Some of the staff put together an interactive display for Noirvember that is really great.
 - The Carnegie Foundation is providing a \$10,000 donation.
 - The Ladysmith Choir will be at the library for Winter Magic again.
 - Looking for a new book distributor because Baker & Taylor is ceasing operations.
 - Christinna talked with a group about telehealth private spaces in the community. The library will work with the group if they are able to get a grant to install a booth in the library. The library is providing a letter of support for their grant application.

- The Alt Ed students may be back at the school next year instead of in the library.
8. Discussion of Matters Pertinent to Board's Function –
- The board discussed inviting staff to the board meetings. In the past, staff would rotate and one would attend each meeting. They would share their responsibilities, projects they're working on, ideas they have, etc. It would be an informal way to get to know them and for them to get to know the board.
 - A suggestion was made to possibly spotlight staff and their activities in the newsletter.
 - The board discussed volunteer needs and the process for getting volunteers. Usually it's based on their and Christinna's availability. There are some people in the recovery court who need hours and would be good options. There was also discussion about using volunteers could help with events. There's a bigger need at this time of year with time off for holidays or illness.
9. Next Meeting Date is December 9, 2025
10. The meeting was Adjourned at 5:24 p.m.

Respectfully Submitted,

Anna Kauffman